**Butler County 4-H Fair Checklist for Families**

**NON-ANIMAL EXHIBITORS**

- If you have questions, call the Butler County Extension Office at 316-321-9660 or E-Mail the Butler County Fair Board at bucoFair@gmail.com

- Read the Butler County 4-H Fair Book - Not only the project rules but also the GENERAL RULES at the front of the book.

- You are expected to help your child follow ALL the rules.

- For Exhibits in the 4-H/Community Building that check-in and judge on DIFFERENT days - projects just need to be brought in at the designated check-in time.

- All projects are required to remain at the 4-H Fair until the designated release time.

- You are expected to be present at the time of judging to conference with the judge about their project. This is where youth gain communication and interview skills. It’s their opportunity to teach the judge about their project and the knowledge and skills gained.

- Time Commitment - the 4-H Fair DOES require time commitment:
  - For Non-Livestock/Animal Exhibits
    - Fair Ground Set-Up/Clean-Up (1 Hour and Up) - The more we have, the less time it takes.
    - Check-In the project (30 min - 1 Hour)
    - Day of Judging (5 minutes - 2 hours) - Depends on where you are in line at the judging starts.
    - Judges Helpers (1 Hour and Up) - Some projects need judges helpers to write comments, mark cards, etc. 4-H’ers can sign up to help with this.
    - Fair Clean-Up (2 Hours and Up) At the conclusion of the 4-H Fair. - The more we have the less time it takes. At the completion of clean-up, prize/ribbon money may be handed out.

- Did the 4-H’ers Project qualify for the Kansas State Fair? State Fair Entries can be done on the last day of the Butler County 4-H Fair.

- **REMEMBER** - All 4-H Fair Letters, Forms, etc can be found at www.butler.k-state.edu/4hfair/

- **Most Important - HAVE FUN!**

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**ANIMAL EXHIBITORS**

- If you have questions, call the Butler County Extension Office at 316-321-9660 or E-Mail the Butler County Fair Board at bucoFair@gmail.com

- Read the Butler County 4-H Fair Book - Not only the project rules but also the GENERAL RULES at the front of the book.

- You are expected to help your child follow ALL the rules.

- For Exhibits in the Fair Barns that check-in and judge on DIFFERENT days - projects just need to be brought in at the designated check-in time.

- All projects are required to remain at the 4-H Fair until the designated release time.

- You are expected to be present at the time of judging to conference with the judge about their project. This is where youth gain communication and interview skills. It’s their opportunity to teach the judge about their project and the knowledge and skills gained.

- Must Feed, Water and Care for their Animals throughout the ENTIRE 4-H Fair.

- Take time to keep stalls/cages/pens neat and clean.

- Must complete the YQCA education requirement prior to the pre-entry deadline. (This does not include Horses.) http://www.butler.ksu.edu/4-h/YQCA.html

- Time Commitment - the 4-H Fair DOES require time commitment:
  - For Livestock/Animal Exhibits
    - Fair Grounds Set-Up/Clean-Up (1 Hour and Up) - The more we have, the less time it takes.
    - Fair Clean-Up (2 Hours and Up) At the conclusion of the 4-H Fair. - The more we have the less time it takes. At the completion of clean-up, prize/ribbon money may be handed out.

- Planning to take an animal to Kansas State Fair or Kansas Junior Livestock Show? Find out the process, details and state deadlines here http://www.butler.k-state.edu/4-h/n_s.html

- **REMEMBER** - All 4-H Fair Letters, Forms, etc can be found at www.butler.k-state.edu/4hfair/

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