

ACHIEVEMENT PIN APPLICATION GUIDELINES

#3 Clover, #4 Emerald, #5 Silver, #6 Silver Guard

Instructions for Filling in Pin Applications:

Fill in your name, age (as of January 1 for the current 4-H year), date of birth, club name and years in 4-H (not counting Cloverbuds).

Requirements: You must complete Requirements 1 through 4 for each pin. Additional requirements are different for each pin #3, 4, 5 and 6. The Sections are #1 for Individual Level, #2 for Club Level, #3 for County Level, #4 for Area (or more than one county), #5 State and #6 Complete Any Time (during your 4-H years).

Check which pin you are applying for #3 Clover, #4, Emerald, #5 Silver or the #6 Silver Guard. **You may receive a pin only once, and you may receive only one Achievement Pin in a 4-H Year. Make sure you fulfill the pin requirements by completing the number of additional requirements that are specified.**

1. Check the box and fill in the previous pin you received and the year you received it.
2. Check the box and fill in the number of meetings held and the number you attended. If you do not know how many meetings you attended, contact your club's secretary. If you have joined your 4-H club this current year, the majority of meetings will be computed based upon the number of meetings remaining following your joining the club (#3 Clover pin for those 12 and older).
3. Check the box and write down the number of exhibits. List the event you exhibited in. This can be exhibits at the Mini-Fair or Butler County Fair. If you exhibited at more than one event, use #25 for the other event.
4. Check the box after you have completed a KAP for the current 4-H year and submitted it to the Extension Office. The KAP consists of personal page, story, KAP form with pictures, and the permanent page.

SECTION 1 - INDIVIDUAL LEVEL

5. Explain how you have become a better decision maker because of your 4-H experiences. What decisions did you make in 4-H? Did you have to make a choice of projects?
6. Tell how 4-H has helped you relate to others. How did you get to know others or work in committees, etc.
7. Did you help with a school activity – what did you do? For example, helping plan and organize the school dance or bloodmobile, work with a younger class in a specific role, etc.
8. List below any highly significant 4-H event that had great meaning for you. This is something that made you really happy – like going to a camp, participating in the fair, etc. It is not necessarily winning a purple ribbon or being named a champion but rather fulfilling a goal. This event or experience may be used elsewhere. For example if you attended camp, you could count it in #27 as well as here.
9. Check the box if you enrolled and completed a new project or you made several more articles than you did last year. It would not count to have exhibited 3 foods items last year and 4 or 5 this year. Be specific about how you expanded your project.

SECTION 2 - CLUB LEVEL

10. Check the box if you attended a club event other than regular club meetings. Examples would be a club field trip, educational tour, club officers training, club tour, etc.
11. Check the box. You should fill out what club or county project learning experience that you participated in and what you learned. An example would be a club foods project meeting where you learned to measure ingredients or a field trip to a store as related to a project.
12. Check the box if you gave a presentation at a project meeting or at a club meeting. It may include demonstration, illustrated talk, project talk, reading, musical number, etc. Fill in type and title.

13. Check the box if you gave a presentation is to a non-4-H group such as class at school or another organization. Fill in type and where given.
14. Check the box. Activities that would count here are club or community activities. Examples would be Christmas caroling for shut-ins, food baskets to needy families, Angel Tree, program at nursing home or similar activities. Explain enough details so someone not familiar with the event could understand what you did.
15. Check the box. A different community activity can be counted here – see #14 for examples.
16. Check the box if you were on a club committee and did some of the planning, organizing, working for that event. Committees might be for Club Tour, Club Achievement Night, Fund-raising, 4-H Week, etc. Fill in name of committee and what you did. Do not use the same committee as #17.
17. Check the box if you served as chairperson of a committee. This means you were in charge and got the ball rolling for your club. Do not use the same committee as #16.
18. Check the box if you served as a club officer and/or council member. These are club officers, not junior officers. Fill in the office you held. Examples would be president, vice-president, secretary, treasurer, reporter, recreation leader, and parliamentarian. Some clubs may have other officers; if it is an elected office, it would count here.
19. Check the box if you helped a new member with one of their projects during the year. Also if you helped with a Cloverbud activity such as one held during the club meetings or helped the Cloverbud with their project for the fair. Fill in name and the help you gave. Examples could be if you reminded your buddy or new member of meetings, assisted them with record books, answered their 4-H questions, helped them understand the meetings, explained 4-H events to them, etc.
20. Check the box if you promoted 4-H in your school or community. Examples in school might be putting up posters during National 4-H Week or other times, or making 4-H bookmarks for a class. Promoting 4-H in your community could include a poster or display at a town's fair.
21. Check the box if you served as a junior leader in a project area. You must have a current VIP and your name listed on the club's project leader list turned in to the Extension Office. Fill in project and the help you gave.
22. Check the box if you served as a junior leader in a different project. You must have a current VIP and your name listed on the club's project leader list turned in to the Extension Office. Fill in project and the help you gave.

SECTION 3 - COUNTY LEVEL

23. Check the box if you participated or attended a county project learning experience. Include date and what you learned. An example could be a county photography meeting where you learned to mount photos.
24. Check the box. This would be a service project that includes the county not just your community. An example could be a county-wide charity event.
25. Check the box if you exhibited at a county event other than the one used in requirement #3. Fill in number of exhibits and where you exhibited – examples would be Mini-Fair, Spring Shows, Butler County Fair. Remember, do not use the event that you used in #3.
26. Check the box if you attended the county officer's training as an officer or participant.
27. Check the box if you attended a county event not listed elsewhere. This could be attending county 4-H camp, serving in the Clover Café or a attending a county event or meeting not used elsewhere. Fill in the event name.
28. Check the box if you attended the Butler County Achievement Celebration.
29. Check the box if you were named an Intermediate (ages 9-13) Champion for a KAP (project work completed in previous year but announced at current 4-H years' Butler County Achievement Celebration). If you were named a Senior (14 & older) KAP Champion, check #58 in Section 6.
30. Check the box if you attended the Butler County Friends of 4-H Supper.
31. Check the box if you participated in Butler County 4-H Day. Events that count are public speaking, readings, demonstration/illustrated talk, project talk, gavel games, dramatics, vocal, instrumental, piano (solo or group) or any event held at 4-H Day. Fill in type of presentation and title.
32. Check the box if you participated in an additional event at the Butler County 4-H Day. Same events as #31. Fill in type of presentation and title.
33. Check the box if you promoted 4-H on a television or radio show. Would also count if you were the topic of a newspaper interview promoting 4-H. Not counted would be if a radio station aired from the fairgrounds and you just walked by and answered a question.

34. Check the box if you served on a Butler County Committee such as Mini-Fair, County 4-H Day, Achievement Celebration, Friends of 4-H Supper, Fashion Revue, etc. This means you actually went to at least one meeting and contributed to planning the event. Fill in what committee and what you did.
35. Check the box if you actually were chairperson of a committee listed in #34 – cannot use the same committee. Fill in the committee name.
36. Check the box if you attended the majority (which is one over half) of the council meetings as a representative of your club. You do not have to be elected to the office to count this here.
37. Check the box if you participated in a county judging school or contest such as Family and Consumer Science (FACS) at Mini-Fair and/or County Fair, Livestock at County Fair, Photography at County Fair, Horticulture at County Fair or other similar school or contest. Fill in the school or contest and the date. If you participated in more than 1 school or contest, count another one in #38.
38. Check the box if you participated in an additional school or contest. See #37 for examples.
39. Check the box if you helped with the clean-up day, set-up day or tear down day of the Butler County Fair, Mini-Fair or spring show (such as Spring Beef Clinic, Spring Meat Goat/Sheep Show, etc.). Fill in the name of event and date.
40. Check the box if you were a door monitor for county 4-H day, an assistant in the spring shows, worked at a 4-H-sponsored day camp (not a participant), assistant at county 4-H workshops or helper at the county fair (examples are clerking for a judge, checking in projects, checking out projects, helping with weigh-in, serving as a ringman for judging, etc.) Fill in the blank for what you did. If you participated in more than 1 division at the fair or for different events, you may count in option #41.
41. Check the box if you did more than 1 leadership role in the examples listed in option #40.
42. Check the box if you had leadership participation in Officer's Training – not just attending. This means you led a group or activity. Tell what you did.
43. Check the box if you are a Butler County 4-H Ambassador.
44. Check the box if you submitted a KAP (Ages 9-13 and Ages 14 and older) for the current year's project. Fill in what project you applied for.
45. Check the box if you submitted a Key Award application or a Special Award Application ("I Dare You", "Kiwanis Jr. Leader Award", "Service to 4-H and Community", "Dr. Johnson Outstanding 4-Her"). Fill in which award you applied for.
46. Check the box if you attended a county leadership conference. This can be 4-H or non-4-H conference not listed on this form. Fill in name of conference and date.

SECTION 4 - AREA LEVEL

47. Check the box if you were a counselor at County 4-H Camp or another 4-H sponsored camping experience such as Photography Camp. Must have been a counselor and attended the counselor training, not a camper.
48. Check the box if you attended an area (multi county) community service project. Fill in name of project and what you did. An example would be the "Battle Buddies" that KFDI sponsored that gather personal items for troops overseas.
49. Check the box if you participated in or gave a presentation at an area meeting. Provide the type of presentation and title or meeting and date.
50. Check the box if you exhibited at a district (multi-county) show. An example would be District Horse Show, District Photography Show. Fill in name of show.

SECTION 5 - STATE & NATIONAL LEVEL

51. Check the box if you exhibited animals in the Kansas Junior Livestock Show. Fill in the project exhibited.
52. Check the box if you exhibited in any of the 4-H Divisions at the Kansas State Fair. Fill in the project exhibited.
53. Check the box if you gave a demonstration at the Kansas State Fair. Fill in the title of the demonstration.
54. Check the box if you helped with a division at the Kansas State Fair. This would include helping a judge, assisting with check in, etc. Fill in what division and what you did.

- 55. Check the box if you participated in any other state event. Open Class exhibits at the Kansas State Fair can be included if they relate to one of your projects. This also includes a state non-4-H event if it is related to one of your projects. Fill in name of show and project exhibited.
- 56. Check the box if you were named to a Butler County judging team that participated in a State or National Contest. Fill in the name of the team.
- 57. Check the box if you exhibited or participated in a project related to a National Show or Event. Fill in the blanks. Examples include: a National Rabbit, Livestock or Non-Livestock related event or show.
- 58. Check the box if you were named to a judging team that participated in a National Contest. Fill in the name of the team.

SECTION 6 - COMPLETE ANY TIME

The following options may be completed any year of your 4-H enrollment years, not just the current year.

- 59. Check the box if you have served as an officer (president, vice-president, secretary-treasurer, reporter, executive representative, or fair board representative) in Butler County 4-H Council. Fill in office held and year.
- 60. Check the box if you were named a county champion in KAP (ages 14 & older). Fill in project area and year.
- 61. Check the box if one of your exhibits at the state fair was selected by the 4-H Foundation for Rock Springs Display or other official state use or for 4-H State Publication. Fill in project area, where displayed and year.
- 62. Check the box if you placed in the top 10 individually at a state or national judging contest (must have been named on the county team). Fill in the judging team, event, placing and the year.
- 63. Check the box if your family hosted someone – IFYE or LABO/LEX. Fill in year.
- 64. Check the box if you served as a project related National Ambassador, Representative or Board Member. Fill in the blanks with date, project and what you did. Examples include: Make It with Wool Ambassador, National Rabbit Queen, etc.

The 4-H Member must sign the application in order for it to be considered for judging.

By signing the application, the club leader signifies that all requirements are fulfilled and that they have reviewed this application and believes it to be correct.

Make sure to use the correct form – Nov 2018 needs to be on the footer page found on the last page of the application.

Forms must be turned in to the Butler County Extension Office by the announced due date. It will be judged as turned in; once turned in to the Extension Office, applications become final. No changes will be allowed.
