TO: All Butler County 4-H Families
FROM: Charlene Miller, CEA Ag/Extension Director & McKenzie Smithson, CEA 4-H & Youth Development
DATE: May 20th, 2021
RE: 2021 Fair Pre-Entry Procedures

Dear 4-H Families,

I hope you are as excited to Catch the 4-H Fever at the 2021 Butler County Fair as we are …… but FIRST ……. PRE-ENTRIES!!! All 4-H division pre-entries are handled by the Extension Office. Fair pre-entries will be online using the ShoWorks platform again this year. Here’s what you need to know – please read carefully for changes!

- Pre-entries for projects requiring pre-entry are due by 8:00 AM on June 21st. The system will lock down automatically at 8:00 AM and no pre-entries will be accepted after that time. NO LATE ENTRIES WILL BE ACCEPTED! Projects requiring pre-entry include:
  - Beef & Bucket Calves
  - Horse
  - Sheep
  - Poultry & Pigeons
  - Dairy Cattle & Goats
  - Rabbits
  - Swine
  - STEM: Robotics
  - Goats
  - Fashion Revue (See note below)

- It is your responsibility to check the 4-H fair division rules for guidance, make sure your 4-H’er is enrolled in the right projects, and has completed any and all necessary forms and training by their respective due dates.
  - To double check your 4-H’ers enrollment, log in to https://v2.4honline.com/ and look at their projects. Project enrollment to participate in the Butler County Fair was due by May 1st.
  - The 4-H fair division rules are online at: https://www.butler.k-state.edu/4hfair/

- Fair Exhibitor Number – your child’s exhibitor number is listed on the bottom right hand side of this letter – this will be required on pre-entries and entry cards at Fair.

- Fashion Revue/Clothing Construction - you will pre-enter online using the following Google Form link: https://forms.gle/y3qbPoe1HMDdzsEAA. ShoWorks will not be used for these divisions!

- Online Entries: Please refer to the brochure for guidance on pre-entry process. Brochure can be found at: https://www.butler.k-state.edu/4hfair/Fair%20Forms.html.
  - Make sure you make an entry for EVERY project. For example, if you’re exhibiting 2 market hogs, you will make 2 entries. If it’s not on your receipt at the end before hitting submit, then it’s not on your pre-entry!
  - Make sure you save a copy of your receipt!

- All forms and information can be found at: https://www.butler.k-state.edu/4hfair/Fair%20Forms.html

- Pre-entries can be done on ShoWorks at https://butler4h.fairwire.com.

If you have any questions regarding pre-entry in the 4-H Divisions, please direct your questions to the Butler County Extension Office. Our phone number is 316-321-9660. If you need computer access to do the online entries, please call the office to schedule a time to come by. We are happy to help you!

K-State Research and Extension is committed to providing equal opportunity for participation in all programs, services and activities. Accommodations for persons with disabilities may be requested by contacting the event contact (McKenzie Smithson) two weeks prior to the start of the event (07/01/2021) at 316-321-9660 or msmithson@ksu.edu. Requests received after this date will be honored when it is feasible to do so.