

TO: All Butler County 4-H Families

FROM: Charlene Miller, CEA Ag/Extension Director & Briony Smith, CEA 4-H & Youth Development

DATE: May 27th, 2022

RE: 2022 Fair Pre-Entry Procedures for ALL PROJECTS

Dear 4-H Families,

I hope you are as excited for the 2022 Butler County Fair as we are ... **but FIRST** ... PRE-ENTRIES! All 4-H division pre-entries are handled by the Extension Office. Here's what you need to know – **please read carefully for changes!**

- **ALL projects will require online pre-entry; pre-entries are due by 11:59 PM on June 24th.** The pre-entry website will close at midnight. **NO LATE ENTRIES WILL BE ACCEPTED!**
 - Pre-entries will be done at <http://butlerks4h.fairentry.com>
 - If your 4-Her is not enrolled in a project, you will not be able to enter it in the Fair
 - All forms, information, and help videos can be found at <https://bit.ly/3yXk7qD>.
 - Make sure you make an entry for **EVERY** project!
- **It is your responsibility to check the 4-H fair division rules for guidance, make sure your 4-Her is enrolled in the right projects, and has completed any and all necessary forms and training by their respective due dates.**
 - To double-check your 4-Hers enrollment, log into 4-H Online and look at their projects. Project enrollment to participate in the Butler County Fair was due by May 1st.
 - The 4-H fair division rules are online at: butler.k-state.edu/4hfair/
- **Fair Exhibitor Number** – There will be no exhibitor numbers issued as in the past.
- **Livestock Exhibitors** – If you tagged an animal, you will be required to enter their tag number.
 - If you family nominated –Enter all animals between the 4-Hers as necessary. **Each 4-Her that plans to exhibit at the fair, must have at least one animal entered under their name.** For example, if you nominated 4 head, you will only make 4 entries between your 4-Her's. We can move the animal to your appropriate child at check-in if necessary. **DO NOT make double entries for each animal – you can only enter 2 breeding and 2 market animals per division, per exhibitor.**
 - If you have dual nominated animals, you will be required to declare if they are breeding or market at this point.
- **Public Speaking and Fashion Revue/Clothing Construction-** You must pre-enter online, but following the pre-entry deadline, everyone who entered will receive an email with their scheduled times.
- **Entry Cards** – All entry cards will be printed off this year for 4-H divisions from the pre-entries. There will be no green cards to fill out for static exhibits as in the past. We will have your entry cards for you at your respective project check-in.

If you have any questions regarding pre-entry in the 4-H Divisions, please direct your questions to the Butler County Extension Office. Our phone number is 316-321-9660. If you need computer access to do the online entries, please call the office to schedule a time to come by. We are happy to help you!