

**TO:** Butler County 4-H & FFA Families

**FROM:** Madeline Wallace, CEA, 4-H & Youth Development, & Anna McLaughlin, Office Professional  
Miranda Depenbusch & Luke Guynn, Bluestem FFA Advisors, Karlea Clark, Flinthills FFA Advisor

**DATE:** May 19<sup>th</sup>, 2025

**RE:** 2025 Butler County Fair Pre-Entry Procedures for ALL PROJECTS

Dear 4-H & FFA Families,

Let's get excited for the 2025 Butler County Fair ... **but FIRST** ... PRE-ENTRIES!

Here is what you need to know – **please read carefully!**

- **ALL projects will require online pre-entry; pre-entries are due by 11:59 p.m. on June 23rd.** The pre-entry website will close at midnight. **NO LATE ENTRIES WILL BE ACCEPTED!**
  - Pre-entries will be done at <http://butlerks4h.fairentry.com>
    - 4-H Members – **SIGN IN** with your 4-H Online Account
    - FFA Members must create a new account separate from 4-H Online
  - If your 4-H'er is not enrolled in a project, you will not be able to enter it in the Fair
  - All forms, information, and help videos can be found at <https://www.butler.k-state.edu/4hfair/Fair%20Forms.html>
  - Make sure you make an entry for **EVERY** project!
- **It is your responsibility to check the 4-H/FFA Fair division rules for guidance, make sure your 4-H'er is enrolled in the right projects, and has completed any and all necessary forms and training by their respective due dates.**
  - To double-check your 4-H'ers enrollment, log into 4-H Online and look at their projects. Project enrollment to participate in the Butler County Fair was due by May 1<sup>st</sup>.
  - The 4-H fair division rules are online at: [butler.k-state.edu/4hfair/](http://butler.k-state.edu/4hfair/)
- **Livestock Exhibitors** – If you tagged an animal, you will be required to enter their tag number and upload registration papers if registered.
  - If you family nominated –Enter all animals between the 4-H'ers/FFA Members as necessary. **Each 4-H'er /FFA Member who plans to exhibit at the fair must have at least one animal entered under their name.** For example, if you nominated 4 head, you will only make 4 entries between your 4-H'ers. We can move the animal to your appropriate child at check-in if necessary. **DO NOT make double entries for each animal – you can only enter 2 breeding and 2 market animals per division, per exhibitor.**
  - If you have dual-nominated animals, you will be required to declare if they are breeding or market at this point.
- **Public Speaking and Fashion Revue/Clothing Construction-** You must pre-enter online, but following the pre-entry deadline, everyone who entered will receive an email with their scheduled times.
- **Fashion Revue** participants, you will receive an email following pre-entry to complete your script.
- **Entry Cards for Static Exhibits** – All entry cards will be printed off for 4-H/FFA divisions from the pre-entries. **Cards will be available for pick-up at our Extension Office beginning July 7<sup>th</sup>. Any cards not picked up prior to the Fair will be available in the Extension Office and must be picked up prior to your judging event!**
- **Cloverbuds** – Can participate in Fashion Revue and Show and Share. Refer to the Fairbook for additional info.

If you have any questions regarding pre-entry in the 4-H/FFA Divisions, please direct your questions to the Butler County Extension Office or your respective FFA Advisors. Our Extension Office phone number is 316-321-9660. If you need computer access to do the online entries, please call the office to schedule a time to come by (M-Th, 7:30 a.m.- 5 p.m. & Fri 7:30-11:30 a.m.). We are happy to help you!